

# Managing Groups

## Adding Groups

1. Click "Users" in the main navigation menu
2. Click "Manage Groups"
3. Click "Add Group"

>> Edit Group Logged in as: demoadmin Logout

**Group Name:** Retail

**Discount:** 0 %

**Add Tax:**  Yes  No

**Show Retail:**  Yes  No

**Show Prices:**  Yes  No

Edit Group

Groups Name: Name of group.

Discount: Discount percentage that will be applied to this group's members.

Add Tax: Charge the members of this group tax.

Show Retail: Show product retail prices to this group.

Show Prices: Show prices to this group.

## Managing Groups

Users/customers can be assigned to different groups. You can create discounted products only orderable/viewable by certain groups which are priced accordingly or you can make the products viewable to all & define a global discount for certain groups. The "Manage Groups" section will show you the number of users assigned to the group, as well as any discounts that will be applied.

>> Groups Logged in as: demoadmin Logout

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<input type="checkbox"/>	ID:	Group Name:	Members:	Discount:	Price View:	Action:
<input type="checkbox"/>	1	Default	17	0%	Yes	
<input type="checkbox"/>	2	Retail	1	0%	Yes	
<input type="checkbox"/>	3	Wholesale	1	10%	Yes	

Bulk Action:

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